

May 14, 2024  
Hartsville-Trousdale County  
Water & Sewer Utility District  
Meeting of Board of Commissioners

The May meeting was called to order by Chairman Bay.

The invocation was done by Tony Crook.

The Pledge of Allegiance was done by Mark White.

Board members present were Heather Bay, Kendra Stafford, Mark White, Lonnie Taylor, and Elizabeth Parker Harper. Others in attendance were Tony Crook, Emily Walker, and Evan White.

The April 2024 and the Special Called Meeting May, 1 minutes were approved on a motion by Elizabeth Parker Harper and second by Kendra Stafford. Motion Approved.

The April 2024 financials and the 2024-25 Budget were approved on a motion by Mark White and second by Elizabeth Parker Harper. Motion Approved. Next was approval of account and signature changes. A motion was made by Mark White to approve Tony Crook to be able to sign and approve any documents needed in the day-to-day operations. This was seconded by Lonnie Taylor. Motion Approved. It was found that Steven Chambers was still listed as a signor on the Money Market account at Wilson Bank and Trust. A motion to remove Steven Chambers and add Mayor Jack McCall to the Money Market account was approved on a motion by Lonnie Taylor and second by Mark White. Motion Approved.

The next item on the agenda was the CD we have at 1<sup>st</sup> National Bank up for renewal. It was decided to leave the CD at 1<sup>st</sup> National approved on a motion by Elizabeth Parker Harper and second by Mark White. Motion Approved.

Next on the agenda was an approval for the Quote received from Waypoint/Verkada for the security camera system to be added to the new Puryears Bend Tank. After some discussion it was decided that this was a very comparable price and since we already have this system at the HTWSUD building approval would be granted. Mark White made a motion to approve the quote received and this was seconded by Elizabeth Parker Harper. Motion Approved.

Evan White gave the Engineering Report. There was a leak inspection performed and there was zero leakage. They did find a limb on the fence on the backside of the tank that needs to be removed. Tony Crook and his crew will take care of this. Evan will be getting with SRF to do the final inspection and get the project closed out. There was discussion over the 2 repayment options that were provided by the state. A motion was made by Elizabeth Parker Harper and second by Lonnie Taylor to go with option 1. Motion Approved. The ARP sewer RPF was approved, and flow monitors should go out for bid next week. Next there are 3 tank rehabs that need to be done. A preliminary meeting will be scheduled to discuss next steps with TDEC. WRDA that we put in for was downsized to 5M from the original 25M that was approved last meeting. Discussion was then had over the painting of the tanks whether we want 10 or 25 year paint. Decision was made to bid both.

The next item on the agenda was discussion regarding the HTWSUD Charter, including board member compensation. This item was tabled for 90 days.

Up next was the General Manager Committee. This sub committee consists of Heather Bay, Mark White, and Elizabeth Parker Harper. They will meet at a later date to discuss the General Manager advertising/qualifications. The interim Manager incentive was discussed, and the board agreed to give Tony Crook \$10.00 more per hour for the time that he is the Interim General Manager. This was approved on a motion by Lonnie Taylor and seconded by Kendra Stafford.

Tony Crook then gave the General Managers Report. The Utility is catching up on installing taps, still working on the lead and copper project, and just started back working on the flow testing. Mark White requested an update on where the department was on the fire hydrant replacement.

Emily Walker asked for approval for information needed to finalize the contract with Fox Collections to proceed with debt collection. A motion was made by Heather Bay to sue for balances greater than \$500.00 and seconded by Mark White. Motion Approved.

Next, discussion was had regarding renting out the trailer at 16 Water Plant Lane to another employee of the HTWSUD. It was decided that we would need to send the lease to the utility attorney to review for any changes needed for the protection of the utility and to have a contractor inspect the property prior to us renting it out.

The Water Loss report was then given by Emily Walker. The water loss was down to 30.8% from 42% last month and 33.6% from the same period last year. Tony commented on the decrease due to a large leak fixed on Celsor Lane and several small service line leaks being repaired.

The last item on the General Manager's report is the MTAS rate study. Emily Walker was in contact with Steve Wyatt and Cassie Wheeler. They had requested some information that hadn't been received but also states they were under the impression that the Utility was going to use a different firm. It was the decision of the board to move forward with MTAS doing the study. Emily Walker will notify MTAS of the decision.

There were no public or board member comments.

Motion to Adjourn was made by Elizabeth Parker Harper and second by Mark White.